



Kidz Korner
Summer Camp
2021



Who is ready for a
summer
adventure?!

We invite you to join us on an adventure this summer! We are gearing up for a summer filled with science experiments, water play, cooking projects, magicians, animals and more! We're headed to explore, create, and laugh this summer with our fun loving staff! Let your summer fun begin with Kidz Korner Summer Camp!

Enrollment Information

To enroll at Kidz Korner Summer Camp, **you must return all completed enrollment papers along with your non-refundable activity fee paid in full via cash, money order or bank check.** Enrollment forms that have not been notarized will not be accepted. All slots are first come first serve, so secure your spot for what is sure to be one amazing summer! Due to an extremely high interest in enrollment this year we encourage you to return this packet as soon as possible!

Early Bird Specials!

**Enroll by April
16th and
receive 25% off
your activity
fee!**

**Enroll by May
3rd and receive
10% off your
activity fee!**

**Enrollment
after May 3rd
will require you
pay the activity
fee in full.**

Please remember that these spots are on a first come first serve basis!

Pricing and Payment Information

Camp this year begins on Monday, June 28th and runs ten full weeks through Friday, September 3rd. Please note that Kidz Korner will be closed on Monday, July 5th in Observance of Independence Day.

Tuition will be \$215.00 for each week of camp you sign your child up for.

We welcome you to sign your child up for as many weeks of camp as you like.

A non-refundable activity fee is applied for each week of camp. If you'd like to join us for 7 or more weeks of camp the activity fee will be \$200.00 for the entire summer! If you'd like to join us for 6 or fewer weeks the activity fee will be \$30.00 per week you sign up for!

The activity fee **MUST** be paid in **CASH, MONEY ORDER** or **BANK CHECK**! It is used throughout the summer for the cost of field trips and buses. No personal checks will be allowed!

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General Information

Let's get this summer started! In order to help our summer be as fun and successful as possible we ask that you send in the following with your child! We do have cubbies for each child, but we still ask that each item is labeled with their **FIRST** and **LAST NAME**.

Kidz Korner is not responsible for lost or stolen items.

Items needed for summer camp!

- ☼ Bathing suit/Old clothes that can get wet
- ☼ Towel
- ☼ Water shoes/Old Sneakers that can get wet (**NO FLIP FLOPS WILL BE ALLOWED**)
- ☼ A set of extra clothes (including underwear and socks)
- ☼ Water bottle
- ☼ Sunscreen (Please no aerosol sunscreens)

Each child will need a bagged lunch daily that does not require heating or refrigerating!

Please remember:

- ☼ To apply one coat of sunscreen to your child prior to their arrival at camp each day! (We will also have your child apply sunscreen before field trips or playing outside.)
- ☼ To please send your child to camp in **sneakers** or other closed-toed shoes. For safety reasons, flip flops and open-toed sandals are not allowed in program.
- ☼ At drop off you **MUST** walk your child inside the building. Please **DO NOT** drop them off at the door from your vehicle. At pick up you **MUST** get out of your vehicle to pick up your child. You will not be allowed to pick them up from your car or in the fire lane.
- ☼ Cubbies should be cleaned out every Friday at pickup, as your child's cubby may vary weekly depending on enrollment. Please bring all wet clothes home to launder.
- ☼ Blue cards, permission slips and behavior policy regarding fieldtrips **MUST** be filled out and returned at time of enrollment. If Kidz Korner is missing any of the required documents, your child will not be considered enrolled.
- ☼ Tuition is \$215.00 per week and is due on the Monday of the week your child is attending. If your payment is not paid by Monday you will be assessed a late fee, if your balance is still unpaid by Friday your child will be unable to attend until your account is current.
- ☼ Our hours are 7:00am-6:00pm. Your child is able to attend camp for a maximum of 9.5 hours per day. While staff members are typically here prior to that time, it is to set up for the day. Doors will open at 7:00am. Children will not be permitted in the center prior to 7:00am and our late pick up policy will be strictly enforced.

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I am enrolling my child _____ into the Kidz Korner summer camp program at the cost of \$215.00 per week. In addition to the weekly fee, I understand that there is a non-refundable activity fee that must be paid with cash, money order or bank check only, at the time of enrollment. The activity fee is \$200.00 for 7 or more weeks or \$30.00 per week for less than 7 weeks.

Please select the weeks your child will attend summer camp:

- | | |
|---|--|
| _____ Week 1: June 28 th – July 2 nd | _____ Week 6: August 2 nd – August 6 th |
| _____ Week 2: July 5 th – July 9 th * | _____ Week 7: August 9 th – August 13 th |
| _____ Week 3: July 12 th – July 16 th | _____ Week 8: August 16 th – August 20 th |
| _____ Week 4: July 19 th – July 23 rd | _____ Week 9: August 23 rd – August 27 th |
| _____ Week 5: July 26 th – July 30 th | _____ Week 10: August 30 th – September 3 rd |

*Please note that Kidz Korner is closed Monday, July 5th, in observation of Independence Day.

I understand that if I sign my child up for a specific week and they are unable to attend **for any reason**, I am still responsible for the tuition fees due for that week. I also understand that if I need to swap weeks for any reason I can request a swap but the ability to do so is dependent on Kidz Korner being given adequate notice and the ability accommodate my request. I am able to add additional weeks, but I understand that I cannot drop a week once I have committed.

Parent Name: _____

Parent Signature: _____

Date: _____

Sworn to and subscribed in my presence by _____

This _____ day of _____ year _____

My commission expires: _____

Notary Name: _____

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Please initial on each line below:

- _____ Camp Activity Fee (non-refundable) is due upon registration as follows:
 1-6 week(s) of camp = \$30.00/week 7-10weeks =\$200.00
- _____ Weekly payment of \$215.00 is due by 6:00pm on the Monday of the week you are paying for.
- _____ A late payment fee of \$20.00 will be charged of tuition is not received by Monday at 6:00pm
 and the child will not be able to attend until payment in full is received.
- _____ Returned check fee is \$50.00. After two NSF checks only cash or money orders are accepted
- _____ Late pick up fee is \$10.00 for the first 5 minutes and \$1.00 per minute thereafter.

Please note that camp will be closed Monday, July 5th for the holiday. Enrollment is on a first come first serve basis. Should you decide to keep your child home for any reason, you will be required to pay your tuition in full for that period of absence, as part of your contractual agreement with us.

Enrollment in the Kidz Korner School Age Programs: Kidz Korner runs two programs for children grades kindergarten through 12 years of age. One program runs during the school year (After School) and the other program during the summer (Summer Camp). The after school program runs from the Monday before school starts in September and ends the Friday school ends in June, as per the Guilderland School District calendar. Summer Camp runs from the Monday following the end of school and ends the Friday before school starts.

Enrollment in the After School Program requires an annual registration fee of \$50.00 and a security deposit equal to two (2) weeks of tuition per child. Families enrolled in the After School Program are given an opportunity in the spring to reserve a spot for the next school year. If your family decides to enroll for the fall the annual registration fee is paid at this time. If a family chooses not to return in the fall and provides a two (2) week written notice prior to the first day of summer camp their security deposit will be applied to the last two weeks of the current After School Program. If in the spring, a family signs up for the After School Program and chooses not to return or attend (if they are a new family), they are still required to give a two (2) week written notice of withdrawal. This two week notice period will be the first and second week of the After School Program, which is the first and second week of the school year. It may not be applied to any other weeks. Even if the family is enrolled in the Summer Camp Program the two week notice period does not occur until the start of the After School.

Enrollment in the Summer Camp Program does not require a registration fee or security deposit but does require enrollment specific weeks during the program and payment of an activity fee for those weeks. Please refer to the Summer Camp packet for information on signing up for weeks attending and the associated activity fees. Enrollment in the Summer Camp Program does require a two (2) week notice because each family signs up only for the weeks they will attend.

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Termination of Enrollment by Kidz Korner: In certain circumstances, it may be necessary for the Center Director to decide to discontinue a child's enrollment. Such a decision would be based on whether it is in the best interest of that child, the other children in the center, and the overall operation of the center to terminate enrollment. Every effort will be made to correct a problematic situation before a final decision is made.

Termination of enrollment may be the result of the following:

- Non-payment of tuition
- Abuse of staff, children, other parents or property
- Dangerous or disruptive behavior
- Continued violation of our sick policy
- Failure to comply with Behavior Management Policy

Please note that all parents must sign and complete all necessary paperwork before your child/children can attend camp. Parents must sign the signature page and agree to all the policies and procedures listed in the *Kidz Korner Parent Handbook* at all times.

I understand the above camp information and wish to sign my child,
_____ up for summer camp. I also understand that I must agree to the Kidz Korner Policies and procedures and sign the signature page of the handbook.

Parent Signature: _____

Date: _____

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Summer Field Trip Permission Slip

Field Trip!



As we await guidance from Department of Health, we do not have field trips scheduled at this time. However, if we receive permission to go on them, we will be planning fieldtrips for this summer.

In order for your child to attend the field trips, we will need you to submit the permission slip below. *This permission slip covers all field trips for the summer of 2021.* Please remember that if your child does not go on a field trip, you will be required to find alternate care for them that day

as all scheduled staff members will be attending the field trip. All children must have a bagged lunch which includes a drink that complies with our nutrition policy for field trips, unless otherwise specified through notification via email.

Kidz Korner will provide a t-shirt for your child that **MUST** be worn on all field trips.

My child _____ has permission to attend all 2021 Kidz Korner Summer Camp field trips, including any substitutions necessary. I understand that if I decide not to send my child on a particular field trip, it is my responsibility to find alternate care for them that day and I am still to pay my tuition and activity fee in full for that trip.

Parent Name: _____

Parent Signature: _____

Date: _____

Child's shirt size: _____

BEHAVIOR MANAGEMENT POLICY

Children are expected to comply with all Kidz Korner Rules and Policies in addition to the Behavior Management Policy.

A parent or guardian is required to sign a copy of the Behavior Management Policy for each child at the time of enrollment and every year after which the child is enrolled. A parent is also required to sign an Incident Report at the time a child's behavior is inappropriate. However, a parent's refusal to sign an Incident Report does not excuse inappropriate behavior of a child and does not prevent dismissal of the child if behavior warrants dismissal.

The basic policy includes methods such as talking to the child about the problem, removal of the child from the group, use of positive redirection whenever possible, limiting privileges, and/or consulting with parents. Parents contacted about behavior problems are expected to cooperate with staff in assuring the elimination of inappropriate behavior. One of the goals of our behavior process is to help children develop self-discipline and give them choices whenever possible. Corporal punishment, sarcasm and yelling by the staff are not acceptable means of disciplining children in the program.

Limits are set on behavior to provide a safe and caring environment where children can play and learn. Limits are set for three primary reasons: 1) to prevent children from injuring themselves or others; 2) to prevent the destruction of property, materials, or equipment; 3) to help children learn respect for themselves, other children, and adults.

A child may be immediately disenrolled from the program if the child's behavior is determined to be detrimental to the child or to the well-being of others in the program. Immediate dismissal of an entire family may occur in the event of inappropriate behavior of parents who are on school property. Adults are expected to model the desired behavior that is expected of the children. Profanity, threats, or disruptive behavior will not be tolerated. Deposits will not be refunded for any reason if a child is disenrolled for behavior.

If a child has specific behavior issues, every effort will be made to implement a behavior management program consistent with efforts being made at the child's home and school. If a child's behavior indicates that the Kidz Korner is not able to meet his or her needs, the Director will contact the child's parents to arrange a meeting to be held within 24 hours. A parent or staff member may also request a meeting: staff, and other professionals providing services to the child may be asked to attend the meeting. An action plan will be developed that establishes reasonable, attainable objectives for the child. A copy of the plan will be given to the staff and to the child's parents. A log will be kept of the child's progress. If the Program Director and General Manager feels Kidz Korner Childcare Center cannot accommodate the needs of the child, or if the objectives established for the child are not met, Kidz Korner reserves the right to terminate the child's enrollment.

Any child who does not accept the physical boundaries of Kidz Korner or exhibits behavior that threatens their wellbeing, or the wellbeing of others, is subject to dismissal without notice. Any inappropriate behavior by a parent, including verbal abuse of a child or staff member, or confrontations with staff members in the presence of a child, is grounds for termination of the family's participation in the Kidz Korner Childcare Center without notice.

A child who is dismissed due to behavior issues will no longer be eligible to attend at any time.

By signing below, I understand and agree to the terms detailed above.

Name of Child _____

Printed Name

Signature

Date

Kidz Korner Summer Camp 2021

We are looking forward to a very fun summer and we anticipate a full group of children. We have a lot of adventures this summer between our off-site field trips and programs coming to us. In order to make this summer as fun and safe for everyone as possible we would like to take a moment to make you aware of our behavior policy.

It is in our policy that children who cannot be maintained during a field trip will not be permitted to attend the following field trip. If the same child cannot be maintained during another field trip, they will not be permitted to attend any further field trips for the duration of the summer. No refunds will be given if your child is disenrolled for any reason including but not limited to behavior. In addition you will still be responsible for the weekly tuition for each remaining week of summer camp that you signed your child up for if the child is disenrolled for any reason. It is our hope that everyone will be on their best behavior and be able to fully participate in all of the exciting activities planned for the summer.

If you have any questions, please let us know.

Thank you,

Courtney Bigness

cbigness@kidzkornerchildcare.com

518-688-0450 ext. 1

I understand the Kidz Korner Policy regarding behavior during fieldtrips. I agree to provide care for my child on the next field trip if they are unable to be maintained and to provide care for all remaining field trips if my child cannot be maintained after two field trips. I also understand that there are no refunds given if my child is suspended or disenrolled from program for any reason. In addition, I understand that I am responsible for the weekly tuition for each remaining week of camp I signed my child up for if my child is disenrolled for any reason.

Child's Name: _____

Parent's Signature: _____

Date: _____

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I'm so excited for your child to join us this summer! Summer camp is certainly the highlight of our summer and something the staff and I have been looking forward to all year! We want to make this summer as fun and as special for your child as we can. We would like to take some of the special memories we make this year! In order to do this, we would like your permission to take photos of your children during in house activities, field trips and other fun moments! If you were interested, we would also like to use some photos for our website and social media. Please check off on the boxes below with the options you are comfortable with for your child.

- I give permission for Kidz Korner to use pictures or video of my child _____ for the purpose of this slide show. I understand that this slide show will be distributed to other Kidz Korner families.
- I give permission for Kidz Korner to use pictures or video of my child _____ for the purpose of social media or the website. I understand that these photos will be able to be seen by the public.
- I **do not** give Kidz Korner permission to use pictures or video of my child _____ for any reason.

Parent Name: _____

Parent Signature: _____

Date: _____

